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| Project | **SCAD project** |
| Project address | 201 W. Boundary StSavannah, GA  |

|  |  |  |
| --- | --- | --- |
| Submitted By: | Your name | Date: Friday, January 13, 2017 |
| Contact  | Phone: (202) 544-1353 | Fax: (404) 920-8576 | youremail@constructioncleanpartners.com |

|  |  |  |
| --- | --- | --- |
| Customer | Clayco | 1 TRANSAM PLAZA DROAKBROOK TERRACE, IL  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Contact Number | Email | Project role |
| Lucas Asterman |  | astermanl@claycorp.com | Project Manager |
| Gearld Dame | (314) 308-0896 | dameg@claycorp.com | Superintendent |
| Your Name |  |  | Final clean scheduler |
| Michael Vercellino | (217) 521-5152 | vercellinom@claycorp.com | Other |

[**GENERAL CLEANING -**Auto Office-Bay](http://www.final-clean.com/auto-office-bay/)

1. Dusting walls, baseboards, fixtures, cabinets, counters, shelving
2. Vacuum clean/dust display cases inside and outside
3. Remove all dust from lifts, including top
4. Wipe dust from installed equipment-furniture

**RESTROOMS**

A. Clean & sanitize full restroom including toilets/urinals, sinks, doors,

B. Wipe clean walls as necessary

C. Empty trash/move all trash from restroom

**WINDOW CLEANING**

1. All interior & ext. windows, which includes vestibules, and all doors
2. Wash inside glass & window ledge to remove all dirt, smudges, fingerprints, streaks, cobwebs

***Floor Care Cleaning Specifications***

**CARPET CARE**

1. Vacuum carpet
2. Spot clean carpets (looking for visible spots)

**Auto Bay Floor**

1. Dust mop entire floor area
2. Damp mop with cold water cleaner
3. Scrub marks if needed

**HARDWOOD FLOOR CARE**

1. Dust mop entire wood floor area
2. Damp mop wood floor with wood floor cold water cleaner
3. Dust mop & dry entire wood floor area

PRICING PER MENTIONED SCOPE:

|  |
| --- |
| $13500 |

Acceptance/ Sign-off:

|  |
| --- |
| Customer: Clayco |
| Date | Signature\*\*  |

\*\* Customer signature verifies acceptance of the specifications and the pricing per Scope of Work\*\*

**GENERAL NOTES:**

**Conduct pre-walk through with GC**

* If non- punch list items create need for repeat work, an additional charge may be assessed.
* Any charge backs or additional charges will be pre-approved by both parties.

**EXCLUSIONS:**

* Construction debris or dumpster removal
* Out of scope work such as power washing exterior walkways, exterior signs, vent & return grills, etc. will be quoted on a case-by-case basis.
* Removal of adhered materials, stickers, tape, Styrofoam, cement splatter, and debris, will require a quoted additional charge.

Email signed proposal/ purchase order/ contract to youremail@constructioncleanpartners.com

If sending by physical mail

Your Company Name

901 Brockton Dr.

Hinesville, Georgia 31313

EIN: